



Guidance Note

Registration for 16+ entry in September 2025

Please read these Guidance Notes before completing the online registration form for 16+ entry to Year12 in September 2025. If you are currently resident overseas, please ensure that you read the end paragraph on *Applying from overseas*.

Kindly note that that in exceptional circumstances and particularly those outside of the School's control, the admissions process outlined below may be amended at short notice and with immediate effect.

OVERVIEW

16+ registration is open to children commencing Year 11 in September 2024, ordinarily with a date of birth falling between 1 September 2008 and 31 August 2009.

The registration form gathers information about:

- the child
- you, i.e. their parents, carers or guardians
- relevant medical conditions, including allergies and special dietary requirements
- specific learning differences, such as dyslexia
- current GCSE subjects studied
- choice of intended A levels

The registration form enables you to indicate that you wish to be considered for means tested financial assistance to help with the cost of school fees (i.e. an academic bursary).

The registration form incorporates the scholarship application forms for:

- Performing Arts
- Sport

Importantly, the registration form provides your child to provide a personal statement.

There is a registration fee of £200 which is waived for children qualifying for the Pupil Premium, or for families in receipt of Universal Credit or Income Support.

1. THE REGISTRATION FEE & THE FEE WAIVER

With the exception of children who qualify for the Pupil Premium, or for families in receipt of Universal Credit or Income Support, all candidates must pay a registration fee of £200.

Families who wish to claim the registration fee waiver must upload confirmation of their entitlement when completing the fee waiver registration form.

2. INFORMATION ABOUT PARENTS

If both parents live together with their child, please provide details of **both** parents.

If parents are separated, but both have regular contact with the child, please provide details of **both** parents. We shall then send all communications to both parents.

We do not require the details of a parent who does not have contact with their child.

3. SPECIFIC LEARNING DIFFERENCES AND EXAMINATION CONCESSIONS

It is important that you inform us if your child has a specific learning difference, such as dyslexia. We are able to make reasonable adjustments in the entrance assessments (in line with the School's Entrance Examination Concessions and Access Arrangements Policy) if your child has a specific learning difference and has a diagnostic report prepared by an educational psychologist or specialist teacher that confirms the candidates underlying differences. For 16+ entry a copy of your child's JCQ Form 8 or Form 9 is acceptable.

Please upload your evidence when completing the registration form. We will then liaise with you to confirm any special examination arrangements which we are able to put in place for your child.

4. MEDICAL CONDITIONS AND DISABILITIES

Please ensure that you inform us about any medical condition or disability that is relevant to the assessment process or which may have an effect on day-to-day school life.

We are able to make reasonable adjustments in the entrance assessments (in line with the School's Entrance Examination Concessions and Access Arrangements Policy) if your child has written recommendations from an independent and appropriately qualified physician or other medical professional. There should be confirmation that your child's disability or medical condition results in persistent and significant difficulties when accessing and processing information.

Please upload your evidence when completing the registration form. We will then liaise with you to confirm any special examination arrangements which we are able to put in place for your child.

5. SPECIAL DIETARY REQUIREMENTS

When visiting Alleyn's during the admissions process, we will provide your child with refreshments. It is important for us to be aware of any special dietary requirements, so that we can ensure that your child is well-cared for during their time at Alleyn's.

6. GCSE STUDIES

Details of all the GCSE courses that are currently being studied should be provided, along with the results of any final GCSE results.

7. A LEVEL CHOICES

All students in the Upper School at Alleyn's study a core of either 3 main subjects alongside another option (such as an EPQ) or 4 main subjects. Please state the 3 or 4 subjects your child hopes to study in Year 12 in order of preference. If they are invited for interview they will be interviewed in 2 of the subjects listed here and, if offered a place, it will be made on the basis of these subjects.

8. PERSONAL STATEMENT

This section must be completed by the candidate, in their own words and in no more than 350 words. We recommend that the personal statement is prepared in draft, saved so that a copy is retained, and then pasted into this form. The personal statement will be used as part of the selection procedure to judge

which candidates we call for interview, alongside the performance in the entrance assessments. We would like candidates to tell us: Why they want to come to Alleyn's and what they would like to be involved in if they join the Upper School.

9. **SCHOLARSHIPS**

All children are automatically considered for an academic scholarship, but you may apply for any of the following Departmental scholarships:

PERFORMING ARTS

We encourage applications from students with a real passion and outstanding ability in the performing arts: dance, drama or music or a combination of these in any style or genre. Applications must be supported by a short performance video and we will contact you with further information and instructions about submitting your video once you have submitted your application. Please note that not all candidates who apply will be called for audition.

SPORT

Candidates for the 16+ Sport Scholarship should demonstrate exceptional all-round ability, or, particular talent in one sport. Your child should participate in representative sport outside of school. We are keen to hear about ability in Alleyn's main sports: cricket, football, hockey, netball/basketball, swimming and water polo as well as other sports performed at representative level.

Please note that not all candidates who apply will be invited for trials.

10. **APPLICATIONS FROM OVERSEAS RESIDENTS**

We welcome applications from families who currently reside overseas. Your child will sit the same entrance assessments as UK resident families, but we are happy to facilitate remote assessment at your child's current school. We will liaise with you to make these arrangements.

Kindly note that it is necessary to attend Alleyn's for the Departmental scholarship assessments (in Performing Arts or Sport).

The registration fee for families based overseas is £300. Kindly complete the Overseas Residents registration form.