



Academic Honesty Policy

Name of Policy	Academic Honesty Policy
ISSR	N/A
Reviewed by	SMT
Author/SMT	Dr T Durno, Deputy Head (Academic)
Date of school review	September 2024
Date of next school review	September 2025

Policy Overview

Breaching academic honesty in the School's context is defined as follows:

- Copying the work of another pupil;
- Collaborating with another pupil on a piece of work, such as coursework, where collaboration is unauthorised;
- Copying from a source without attributing the work to the author of that source;
- Downloading information directly from the internet and passing it off as one's own;
- Using Artificial Intelligence (AI) tools without clearly identifying such use within a piece of work.

The School will not accept for assessment any work where there is evidence of academic dishonesty.

Academically dishonest work submitted for assessment, where that assessment does not form part of an examination qualification, will be returned to the pupil and the pupil will be required to complete an original piece of work and/or cite references depending on the nature of the dishonesty.

Cases of dishonest work submitted for assessment, where that assessment does form part of an examination qualification, will be dealt with according to the relevant examination board's regulations.

A pupil caught copying the work of another pupil in a public examination or communicating with another pupil in a public examination will be dealt with according to the relevant examination board's regulations.

It is the School's professional duty to report to the relevant awarding body any evidence of academic dishonesty in a public examination or in work to be submitted for assessment, where that assessment forms part of an examination qualification.

Communication of School policy to pupils and parents

Alley's reinforces the need for staff and students to adopt and maintain the high values and ethical approach the school has to examinations and assessments. Staff and students are actively encouraged to report malpractice and, where necessary, follow whistleblowing procedures provided by the awarding organisations and regulatory authorities.

Pupils

Alley's School Hub: pupils are looking at research and plagiarism as part of the Key Stage 3 course of the *Alley's Intelligence Quotient* and there are reference materials for them on the Hub.

At the start of a course leading to a public examination qualification, subject teachers will explain to pupils the following:

- School's academic honesty policy;
- Consequences of submitting plagiarised work for assessment, where that assessment forms part of a public examination qualification.

Subject teachers will remind pupils of the policy at appropriate times during the course and will give pupils guidance, as and where appropriate, on citing references to authors.

Parents

The School's policy appears on the School website.

Further Information

Further information can be found on the following website:

<https://www.jcq.org.uk/exams-office/malpractice>